
Date : Friday, 8 September 2006 Venue : WONG ENGINEERING

Attendees: Intel (KC Yoon, Aminudin, Amran), Wong (Dato' Freddy, Garic Wong, KS Goh), Fuji (Chong), Silterra (Tahiruddin), Entegris (Chai Eng Leng), AIC (Nazri Said)

Agenda :

- 10.00 am – Welcoming remark by host (WONG)
- 10.10 am - Opening remark by President - KC Yoon
- 10.15 am – Agenda Review, Minutes of 2nd Committee Meeting & AR
- 10.30 am – Logo designs competition
- 10.50 am – Plan for Offsite Meeting
- 11.25 am – K ITA website update – Tahiruddin
- 11.35 am – Matters to be raised during dialogue
- 11.40 pm – Opens
- 12.00 pm End of Meeting & Lunch

Items	AR / Owner	Status/ Due Date
1. WELCOME by host – DATO' FREDDY Dato' welcomes KITA committee members for attending this meeting which is first held in WONG 3 years ago. Garic Wong, Senior VP of Corporate Sales & Marketing Division of WONG gives some introduction about WONG business background.		
2. OPENING REMARK BY CHAIRMAN – KC YOON He welcomes and thanks the committee members for continuous support and explains the reason for postponing KITA Offsite Meeting due to unavailability of MB.		
3. AGENDA REVIEW /TO APPROVE THE PREVIOUS MINUTES AND ARISING MATTERS The previous minutes was proposed by NH Chong and seconded by Nazri Said and was approved.		
4. LOGO DESIGN COMPETITION The committees have chosen the winners for the logo design competition, the winners will be notified via mail later and prizes will be awarded during the KITA Offsite Meeting in November. 1st – Intel – Yeoh Heap Leng 2nd prize – Entegris – JC 3rd prize – Silterra - Low Aik Leng Consolations – i) Intel – Yeap Chee Lip ii) Fujimi – Normala Binti Abdullah iii) Fujimi – Marzuria Binti Mohd. Akhir iv) Fuji Elec – Mohd Faizal Bin Ailiah v) Intel – Mohd Helmi Abd Kadir	<AR> #1 : Amran will liaise with the champion because the logo design needs to be modified slightly to make it perfect.	
5. OFF SITE MEETING PLAN After due consideration, the Board of Committees has decided that the Offsite Meeting should be planned and held in the 2nd half of November. Exact date will be confirmed later.	<AR> #2 : To follow up with MB & Dato Chong on schedule	

<p>KC Yoon mentions since this is the first event organized by KITA, hence KITA will pay for the whole event including the golf session but it is limited to 2 golfers per member company which cost about RM6,800-00. NH Chong informs the Board that Dato' Chong has verbally agreed to sponsor the 2006 KITA event up to RM15,000-00 earlier this year and NH Chong will follow up with Dato' Chong on the sponsoring. NH Chong will proceed with the ordering of caps and t-shirts for the golf event.</p> <p>In order, to make the event a success, local authorities will be invited and press will be invited as well to witness the event.</p>		
<p>6. KITA WEBSITE Tahiruddin has presented the proposed KITA website and the package offered by 3 vendors, and Viper has been appointed as KITA website maintainer. A sub-committee will be formed comprised of Tahiruddin, Amran, Amin & Gim to manage the website.</p>	<p><AR> #3 : To call for sub-committee meeting discussing the website.</p>	
<p>7. MATTERS TO BE RAISED IN DIALOGUE</p> <p>a) Power issue Nazri Said says that TNB had pulled out from the NUR power deal. It was decided that in order to have an uninterrupted quality supply of power, KITA will follow up with TNB officials and will appoint 2 representatives from KITA, (ie Fuji Electric & Silterra technical personnel) into the Power Quality (PQ) sub-committee headed by the EXCO for Energy, YB Dato Ir Nawawi.</p> <p>b) Infrastructure issue/update Tahiruddin informs the committee that there is a recurring issue with sewage overflowing from a manhole along the road between Silterra and Showa. This matter has been brought to the attention of KHTP, IWK and PBT. Since then, the problem has stopped. However, KITA will bring the issue to the attention of KHTP, PBT and IWK if the problem arises again</p>	<p><AR> #4 : Fuji & Silterra to appoint representative into sub-committee of power.</p>	
<p>8. OPEN & OTHER MATTERS</p> <p>a) Manpower KC Yoon informs he met with the CEO of PSDC recently discussing the training of manpower in order to overcome the shortage of skilled work force in Kulim.</p> <p>b) KITA account status Amin updates the Board on KITA account status with a bank balance of about RM29.9K and RM46K (after included the outstanding payments by member companies). The secretary shall table the latest account and the budget for 06/07 update in the next Offsite meeting</p> <p>c) Quarterly survey KITA will do a quarterly survey on each member company and gather the results for presentation at the Offsite Meeting.</p> <p>d) Potential new KITA members Amin will send invitation letter to 3 potential members for the event and invite them to join KITA.</p> <p>e) KITA will request for a seat/representative in the KHTP MSC-Cybercity council by writing a letter to Dato' JJ and Kedah MB.</p> <p>f) Gim will resume his full roles as the secretary and managing KITA account starting September.</p>		
<p>9. NEXT MEETING AGENDA/VENUE/SCHEDULE</p>		

Date: 2nd half of Nov 2006 Venue: KGCR Proposed Agenda:		
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KITA Meeting Host

Meeting#	Date	Venue	Remarks
1.	25 April 2006	AIC	
2.	15 June 2006	KGCR	
3.	8 Sep 2006	Wong Eng	
4.	12 Sept 2006	Entegris	
5.	13 Nov 2006	Infineon	
6.	18 Dec 2006	Intel	
7.	23 Jan 2007	Silterra	
8.	27 Feb 2007	Fuji	
9. AGM 2007:	By 31 March	KGCR	